

October 7, 2013 8:30 A.M.

JONES COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM

MINUTES

COMMISSIONERS PRESENT:

Frank Emory, Chairman
Mike Haddock, Vice-Chairman
Sondra Ipock-Riggs, Commissioner
Joe Wiggins, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Jimmie B. Hicks, County Attorney
Jennifer King, Clerk to the Board
Melissa Moore-Freeman, Finance Officer

COMMISSIONER ABSENT:

Zack Koonce, III, Commissioner

The Chairman called the meeting to order and gave the invocation. A **MOTION** was made by Sondra Ipock-Riggs, seconded by Mike Haddock, and unanimously carried **THAT** the agenda be approved as presented.

MOTION made by Mike Haddock, seconded by Joe Wiggins, and unanimously carried **THAT** the minutes of September 16, 2013, be approved.

PUBLIC COMMENT PERIOD:

There were no public comments.

1. PUBLIC HEARING - 2014 TAX REVALUATION SCHEDULE OF VALUES

MOTION made by Mike Haddock, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the board go into public hearing.

There were no public comments.

MOTION made by Mike Haddock, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the board go out of public hearing.

Mrs. Ipock-Riggs stated that she thinks Shackelford and Associates used too many schedules and she found a mistake in their reporting. She also stated she had a list of questions that she would like answers to, in writing. Mrs. Ipock-Riggs questioned which farm sales were used.

2. COUNTY GOVERNMENT PARTNERSHIP AWARD

Ivy Reid, Extension Director, thanked the board for their support of the Cooperative Extension. Mrs. Reid presented the Government Partnership Award to Frank Emory on behalf of the board. She also reminded the board that Medicare Part D starts on October 15, 2013, and runs through December 7, 2013. Senior Services will assist citizens in completing their paperwork. Citizens should request these services as early as possible.

3. HAZARD MITIGATION PROJECT #4019-0019 BUDGET ORDINANCE

MOTION made by Sondra Ipock-Riggs, seconded by Mike Haddock, and unanimously carried **THAT** the board accepts the Hazard Mitigation Grant award in the amount of \$224,541 and approves the budget ordinance for this grant. A copy of the budget ordinance is marked Exhibit A and is hereby incorporated by reference and made a part of these minutes.

4. TOWNSHIP 7 FIRE DEPARTMENT CONTRACT

MOTION made by Sondra Ipock-Riggs, seconded by Joe Wiggins, and unanimously carried **THAT** the Township 7 Fire Department Contract be approved as presented, a copy of which is marked Exhibit B and is hereby incorporated by reference and made a part of these minutes.

5. BUDGET AMENDMENTS 1-8

MOTION made by Mike Haddock, seconded by Joe Wiggins, and unanimously carried **THAT** Budget Amendments 1 through 8 be approved. A copy of the amendments is marked Exhibit C and is hereby incorporated by reference and made a part of these minutes.

6. INVOICE - SUMRELL, SUGG, CARMICHAEL, HICKS & HART, P.A.

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** an invoice for services rendered by Sumrell, Sugg, Carmichael, Hicks & Hart, P.A. be approved for payment as follows:

General Legal	\$1,125.61
Tax	980.00
Creation of Rural Fire Districts	1,120.00
<i>TOTAL</i>	<i>\$3,325.61</i>

6. FIRE TAX UPDATE

Franky Howard updated the board on the fire tax issue. The notice has been advertised and language has been drafted for the ballot. The fire tax can only be voted on during the day of the election and not during early voting. Joe Wiggins stated that there is a misconception as to how much tax this would amount to for citizens. Jimmie Hicks explained that a lot of counties pull out general fund contributions and allow the fire tax to cover all department expenses.

PUBLIC COMMENT PERIOD

Jerol Bryant, citizen, asked if there was any idea what the department rate would be for the fire tax. Mr. Howard explained it could range from one-cent to fifteen-cent per department and each department can have their own rate.

COUNTY MANAGER'S REPORT

Preston Hunter, Department of Transportation District Engineer, spoke to the board concerning the DOT. There have been changes to the funding for DOT projects which has affected the priority of improvements for Jones County. Mr. Hunter also informed

the board that the maintenance facility for DOT in Jones County will be downsized from 23 employees to 15 employees. Although the DOT is cutting existing staff, they will not be laying employees off because they are using them to fill existing vacancies in other locations.

Mr. Howard discussed issues with the Agriculture Extension Building and explained that the building would need additional repairs in order to maintain staff currently housed in that facility. Mr. Howard explained that since the State Employees Credit Union is moving into their new facility soon it may be feasible to relocate the extension employees to the current SECU facility. **MOTION** made by Sondra Ipock-Riggs, seconded by Mike Haddock, and unanimously carried **THAT** the staff currently housed in the Agriculture Extension Building be relocated to the current SECU facility located at 367 Highway 58 South in Trenton as soon as the building becomes vacant.

Mr. Howard updated the board on the Brock Mill Pond project. The final results have been obtained from NC State in regards to the vision for this project. The county is also hoping to raise \$30,000 to \$40,000 from the Brock Mill Pond Music Jamboree for renovations and improvements to the Brock Mill Pond.

COMMISSIONER'S REPORTS

Sondra Ipock-Riggs

Mrs. Ipock-Riggs suggested that the county celebrate any citizen that has reached 100 years of age during the Heritage Festival. **MOTION** made by Sondra Ipock-Riggs, seconded by Mike Haddock and unanimously carried **THAT** citizens who have reached their 100th birthday be recognized at the Heritage Festival every year.

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting be adjourned at 10:00 a.m.

Frank Emory
Chairman

Jennifer King
Clerk to the Board

EXHIBIT A

6. Maps

Please attach the following maps with the project site and structures marked on the map. Use SAME ID number as in the property worksheet.

- ☒ Flood Insurance Rate Map (FIRM). If the FIRM for your area is not published, please attach a copy of the Flood Hazard Boundary Map (FHBM).
- ☐ City of county scale map (large enough to show the entire project area).
- ☒ USGS 1:24,000 topo map
- ☒ Parcel Map (Tax Map, Property Identification Map, etc.)
- ☒ Overview photographs. The photographs should be representative of the project area, including any relevant streams, creeks, rivers, etc., and drainage areas which affect the project site or will be affected by the project.

Additional Comments

7. Enter any additional comments related to the proposed project's description, if desired.

IV. SCOPE OF WORK / BUDGET

In this section, provide the details of all costs of the project. For estimates, reasonable projections are essential.

1. Acquisition

a. Estimated Pre-Event Fair Market Value	\$	191,269	
b. Estimated Cost for Demolition	\$	21,522	
c. Estimated Appraisal Cost (1 st & 3 rd)	\$	1,000	
d. Estimated Asbestos Inspection & Removal	\$	2,500	
e. Wells, Septic & UST mitigation	\$		
f. Level I ESA	\$		
g. Pre-Mitigation Survey	\$	1,200	
h. Project Management	\$	5,000	
i. Estimated Legal/Closing Cost	\$	2,050	
j. Estimated Grading and Seeding	\$	0	
<hr/>			
k. Total of a - j	\$	224,541	

l. Program Income	\$	0	
m. Duplication of Benefits	\$	0	
n. Total of l & m	\$	0	
o. Subtract n. from k. to determine Total Cost to Acquire Property	\$	224,541	

2. Total Project Cost (A+B)

Proposed Project Total Cost:	\$	224,541
75% Federal Share:	\$	168,406
25% Non-Federal Match:	\$	56,135

NOTE: Round figures to the nearest dollar.

3. Non-Federal Funding Share (25% of Total Cost)

List all sources and amounts utilized in the non-federal share including all in-kind services. In-Kind services may not exceed the 25% non-federal share. If any portion of the non-Federal share will come from non-applicant sources (donated services, private donation, etc.), attach letters of funding commitment for each non-applicant source.

EXHIBIT B

NORTH CAROLINA

JONES COUNTY

AGREEMENT

This agreement, effective this 1st day of July 2013 by Jones County, a body politic and corporate, hereinafter called "County" and the Number 7 Township Fire & Rescue Department of Craven County, NC hereinafter called the "Fire Department, a non-profit corporation.

WITNESSETH

That for and in consideration of the mutual covenants hereinafter contained, pursuant to authority granted by G.S. § 160A-293 and G.S. § 153A-305, Number 7 Township Fire & Rescue Department of Craven County, NC and the County of Jones do hereby covenant and agree as follows:

1. The Fire Department will furnish fire protection to the Rock Creek District, which protection shall include, but not limited to the use of fire trucks, pumps, hose and all other equipment;
2. This agreement shall begin on 1 July 2013 and continue until midnight on 30 June 2014
3. Jones County will pay a monthly amount equal to the taxes collected each month to Fire Department for fire protection service to be derived from taxes collected within the said Rock Creek District and from other revenues that are available to the Fire Department;
4. The Fire Department shall keep in effect a policy of errors and omissions insurance for each member of the Department which holds the county harmless for any errors and omissions;
5. Jones County hereby releases the Fire Department and the Fire Department hereby releases Jones County to the extent of their respective insurance coverage, from any liability or loss or damage caused by fire or any of the extended coverage casualties included in their respective insurance policies, even if such fire or other casualty should be brought about by the fault or negligence of the other party, or such party's agents or employees;
6. The Fire Department will complete and submit to the Fire Marshall within three (3) days after a fire within Jones County, the required fire incident report as required by sections 61-1 and 143A-52 of the General Statutes of the State of North Carolina;
7. If either party wishes to be separated from this agreement then they would need to notify the other party in writing stating the reasons and this letter has to be submitted at least 90 days before 30 June of each year.

IN WITNESS WHEREOF, Jones County has caused this agreement to be signed by the Chairman, and attested by the Clerk to the Board of Commissioners of Jones County, and

MAILED TO
JONES
25 JUNE 2013

its official seal to be hereto affixed, all by the authority of said Board duly given, and said Fire Department has caused this agreement to be signed by the President and attested by the Secretary of the said Fire Department, all by the authority of the Department duly given, no later than this the day and year first written.

JONES COUNTY

DATE: 10/7/13

BY: Frank Emory
CHAIRMAN, BOARD OF COMMISSIONERS

ATTEST:

Jaeger Kim
CLERK TO THE BOARD OF COMMISSIONERS



NUMBER 7 TOWNSHIP FIRE AND
RESCUE DEPARTMENT OF
CRAVEN COUNTY, NC

DATE: 6-3-2013

BY: Robert Black
PRESIDENT

ATTEST:

Christina
SECRETARY, NUMBER 7 TOWNSHIP FIRE
AND RESCUE DEPARTMENT OF
CRAVEN COUNTY, NC

(SEAL)

Provision for payment of this instrument has been approved as
required by the Local Government Budget and Fiscal Control Act.

BY: Melina Moore Inuma
JONES COUNTY FINANCE OFFICER

EXHIBIT C

Budget Amendment

Date: 9/18/2013

Fund: General

Fiscal Year: 2013-2014

Amendment #1

Increase Revenue

Fund Balance	Fund Balance	11-0991-4991-00	56,000.00
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Total Increase in Revenue			56,000.00
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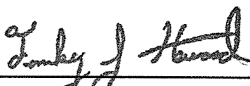
Increase Expenditures

School Current Expense	Allocation	11-5911-5497-00	56,000.00
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Total Increase in Expenditures			56,000.00
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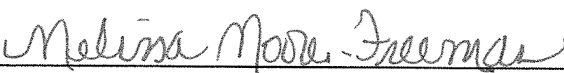
Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 9/18/2013

Fund: General Fund

Fiscal Year: 2013-2014 Amendment #2

Increase Expenditures

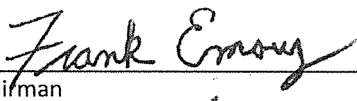
Economic Development	Building Construction	11-4920-5580-01	75,000.00
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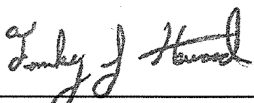
TOTAL			75,000.00
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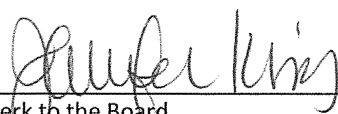
Increase Revenues


Restricted Revenues	USDA RBEG	11-0213-4912-00	75,000.00
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Total			75,000.00
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Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 9/18/2013

Fund: Water Fund

Fiscal Year: 2013-2014 Amendment #3

Decrease Expenditure


Water Administration	Transfers	60-7110 5721-00	100,000.00
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TOTAL			100,000.00
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Increase Expenditures


Water	Transfers	60-7800 5981-11	100,000.00
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Total			100,000.00
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Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment


Date: 9/18/2013
Fund: General Fund
Fiscal Year: 2013-2014 Amendment #4

Decrease Expenditure

Tax Supervisor	Property Tax Reval	11-4140-5661-00	25,000.00
TOTAL			25,000.00

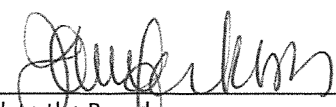
Increase Expenditures

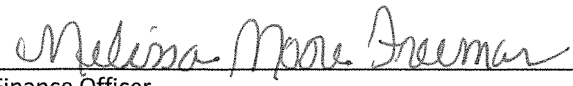
Transfer to Property Reval	Transfers	11-7800-5981-26	25,000.00
Total			25,000.00


Chairman



County Manager


Clerk to the Board


Finance Officer

Budget Amendment

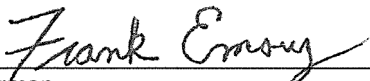
Date: 9/18/2013
Fund: General Fund
Fiscal Year: 2013-2014 Amendment #5

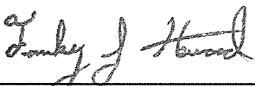
Increase Revenue


Fund Balance	Fund Balance	11-0991-4991-00	6,000.00
TOTAL			6,000.00


Increase Expenditures

Transfers	Transfer to ROD Automation	11-7800-5981-27	6,000.00
Total			6,000.00


Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 9/18/2013

Fund: Property Revaluation

Fiscal Year: 2013-2014 Amendment #6

Increase Revenue

Transfers	Transfer from General Fund	26-0700-4986-11	25,000.00
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TOTAL			25,000.00
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Increase Fund Balance

Fund Balance	Fund Balance	26-0991-4991-00	25,000.00
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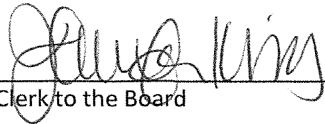
Total			25,000.00
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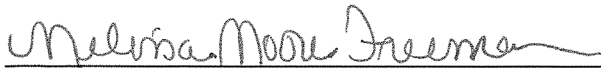
Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 9/18/2013

Fund: Water Reserves

Fiscal Year: 2013-2014

Amendment #7

Increase Revenue

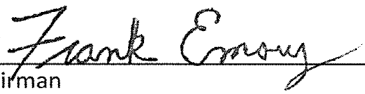
Transfers	Transfer from Water	63-0700-4986-60	85,000.00
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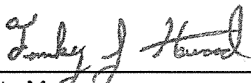
TOTAL			85,000.00
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Increase Fund Balance

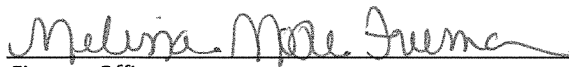
Fund Balance	Fund Balance	63-0991-4991-00	85,000.00
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Total			85,000.00
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Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 9/18/2013

Fund: Water Enterprise

Fiscal Year: 2013-2014 Amendment #8

Decrease Revenue

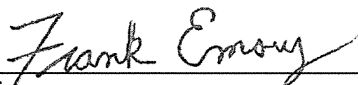
Water Admin	Indirect Cost Transfer to GF	60-7110-5721-00	100,000.00
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TOTAL			100,000.00
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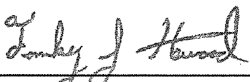
Increase Revenue

Transfers	Transfer to General Fund	60-7800-5981-11	100,000.00
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Total			100,000.00
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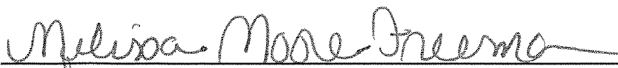
Chairman



County Manager



Clerk to the Board



Finance Officer